

Privacy Statement



Premium Business Consultants BV, based at Startbaan 8; 1185 XR Amstelveen, the independent partner in IT and process innovation, and realization of business objectives is responsible for the processing of personal data as shown in this Privacy Statement.

Personal data we process

Premium Business Consultants BV processes your personal data when you use our services and/or provide it to us yourself. The information we collect may vary per situation.

When you browse through our website:

- IP address.

When you ask us to contact you on our website:

- Your name;
- Email Address;
- Subject;
- Message.

If you apply for a job with us, we process the following personal data:

- First and Last name;
- Telephone number;
- Email address;
- Resume;
- Motivation;
- Social Media data (e.g. LinkedIn profile).

The moment you enter into employment with us, in addition to the above data, we collect:

- Copy of identity card/ passport;
- Address details;
- Bank account number;
- Date of birth;
- Other information required for maintaining personnel, salary and time registration;
- Signed employment contract;
- Information related to transportation (e.g. lease car, NS Business Card).

When you register as a freelance associate:

- Company details (including bank account number);
- Cooperation agreement/ subcontract;
- Resume;
- Telephone number;
- Email address;
- Contracts signed at client's site;
- Social Media data (e.g. LinkedIn profile).

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KvK 34335616

Special and/ or sensitive personal data that we process

Premium Business Consultants BV processes the following special and/ or sensitive personal data when you are employed or contracted by us:

- Criminal history;
- Dutch Citizen Service Number (BSN).

Purpose and the basis on which we process personal data

Premium Business Consultants BV processes your personal data for the following purposes:

- To enter into and maintain a relationship focused on the acquisition, execution and the financial administration of assignments;
- To assess your suitability for a specific job or assignment;
- Record and announce your availability to one or more clients or relations, and bring you into contact with them for a specific job or assignment;
- To be able to enter agreements with you, our client(s) and/ or relations, and to be able to execute assignments and meet the commitments contained in them;
- Sending you our newsletter;
- To call or email you if necessary to carry out our services.
- Premium Business Consultants BV also processes personal data if we are legally obliged to do so, such as the information we need for our tax declaration.
- To improve our products and services or to solve (technical) problems with the use of the website or the services of Premium.

We only process your personal data for the stated purposes. If we use your data for other purposes, we will inform you about this in accordance with the law and take the required measures.

Automated decision-making

Premium Business Consultants BV does not make decisions based on automated processing on matters that can have (significant) consequences for persons. This means that no decisions are taken by computer programs or systems, without a person (for example an employee of Premium Business Consultants BV) being involved.

How long do we store personal data?

Premium Business Consultants BV does not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected. We use the retention periods as determined by law. Data required to be kept by tax legislation, is required to be kept for 7 years.

Sharing personal data with third parties

Premium Business Consultants BV does not sell your information to third parties and only provides it if this is necessary for the execution of our agreement with you, or to comply with a legal obligation. We sign a data processing agreement with companies that process your data on our behalf to guarantee the same level of security and confidentiality for your data. Premium Business Consultants BV remains responsible for these processing operations.



Cookies and similar techniques that we use.

Premium Business Consultants BV only uses technical, functional and analytical cookies that do not infringe on your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit the website. The cookies we use are necessary for the technical operation of the website and your user experience. They ensure that the website works properly and remembers information like your preferences. This way they help us optimize our website. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to object to or withdraw your consent to the processing of your personal data by Premium Business Consultants BV. You have the right to data portability. This means you can request us to send the personal information we have of you in a computer file to you, someone else, or an organization indicated by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to info@premium.nl.

To assure us that the request for access has been made by you (and not someone else), we ask you to send a copy of your ID with the request. In this copy please make sure that your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) are made black. This is to protect your privacy. We respond to your request as quickly as possible, but always within four weeks. You can also, if desired, watermark the copy with the purpose for which you send it and date it. Premium Business Consultants BV would also like to point out that you have the opportunity to file a complaint with the national supervisory authority of the Netherlands, the "Autoriteit van persoonsgegevens". This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

How we protect personal data

Premium Business Consultants BV takes the protection of your data seriously and we take appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure, and unauthorized modification. If you have the impression that your data is not secure or that there are indications of abuse, please contact your customary contact person or via info@premium.nl.